



Student Financial Aid Information

The purpose of financial aid is to assist those students in financial need who are seeking a post-secondary education. It is suggested that students applying for financial aid apply for admission prior to the starting date of their program to allow adequate time for filing the proper forms. ATI is an eligible institution approved by the United States Department of Education for participation in the following Title IV programs:

- ' Federal FFEL Stafford Loans (Subsidized and Unsubsidized)
- ' Federal PLUS Loan
- ' Federal Pell Grant Program

All federal student loans must be repaid as explained during a student's financial aid interview, and are listed on your Master Promissory Note / Master Promissory Note Instructions and Notices. This repayment information is also outlined in a student's entrance / exit interview. Repayment of federal student loans start 6 months from the date a student leaves the School, even if the student does not complete their education.

NOTE: To be eligible for financial assistance students must present their citizenship status documents to assure that they are eligible, they must present the required income tax documents, identification to include social security card and driver's license, be a high school graduate, pass the School's entrance exam (Wonderlic), and maintain Satisfactory Academic Progress. All students must meet requirements of Satisfactory Academic Progress to maintain eligibility for Financial Assistance / Title IV Programs. If a student withdraws from the School monies will be refunded according to the following schedule:

- Federal Stafford Loan (Unsubsidized)
- Federal Stafford Loan (Subsidized)
- Federal PLUS Loans
- Federal Pell Grant for the payment period for which a return of funds is required
- Other assistance received for which a return of funds is required

Financial Aid Warning

Failure to meet Satisfactory Academic Progress will result in the implementation of the Financial Aid Warning. A student will be placed on Financial Aid Warning for the next Payment Period. The student can still receive aid during a Warning payment period. However, the student's progress will be assessed after the payment period is over. If the student does not meet the SAP standards then the student will be ineligible from receiving any additional financial aid.

Financial Aid Appeal/Probation

If a student is denied their financial aid due to failure to meet SAP in a subsequent payment period after notification of financial aid warning, a student can request an appeal by completing an appeal form and submitting the form to Financial Aid Department. The student must have extenuating circumstances that prevented him/her from meeting SAP standards. Students may not base their appeal on their need for financial aid or their lack of knowledge that their financial aid was at risk. An appeal can



only be approved if the student is able to meet all standard requirements by the end of an additional payment period or the student strictly follows an academic plan that ensures the student will be meeting ALL standards again by a specific point in time. A student will be notified via email or letter on the approval/denial within 72 hours after the submission of a completed appeal form. If a student's appeal is approved the student will be given an academic plan and is placed on financial aid probation. Financial aid is reinstated during the probation payment period.

Limit on Reinstatement Appeals

Financial Aid Students who have become disqualified due to lack of Satisfactory Academic Progress will be considered one time only for an appeal. Any second and subsequent requests for extended probation of aid eligibility will be denied except in the possible case where there are clearly documented, extenuating circumstances presented.

Evaluation Checkpoints

Title IV Evaluation of Satisfactory Academic Progress will be made at the following checkpoints:

HVAC/CR Technology Checkpoints:

- Checkpoint 1: 420 Hours (1-420 Clock Hours)
- Checkpoint 2: 840 Hours (421-840 Clock Hours)
- Checkpoint 3: (NA)

Automotive Technology Checkpoints:

- Checkpoint 1: 450 Hours (1-450 Clock Hours)
- Checkpoint 2: 900 Hours (451-900 Clock Hours)
- Checkpoint 3: 1050 Hours (901-1050 Clock Hours)

Photovoltaic Checkpoints:

- Checkpoint 1: 40 Hours (1-40 Clock Hours)
- Checkpoint 2: 80 Hours (41-80 Clock Hours)
- Checkpoint 3: (NA)

Electrician Checkpoints:

- Checkpoint 1: 360 Hours (1-360 Clock Hours)
- Checkpoint 2: 720 Hours (361-720 Clock Hours)
- Checkpoint 3: (NA)

* An Academic year is 900 Clock Hours

Other Policy Consideration

The Satisfactory Academic Progress Policy will include all periods of attendance and will be counted toward the [Maximum Time Frame](#) and the qualitative component.

Transfer and re-admitted students will be evaluated by the program Academic Director or School Director at the time the student either transfers to another program or is re-admitted to the School, to assure that Satisfactory Academic Progress can be achieved or maintained.